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| ***Product Requirement Document for <Product/Solution Name>*** |
| [Type the document subtitle] |
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| **Author Name** |
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**Revision History**

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| --- | --- | --- | --- | --- |
| **Date** | **Description** | **Revision by** | **Version No.** | **Remarks** |
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***Note:***

*This template assumes that following other artifacts are prepared / maintained separately.*

1. *Business Plan*
2. *Market Requirements Document (with market analysis, sizing, competition benchmark, target market share/customer) and*
3. *Use cases document*

# Table of Contents

[Table of Contents 3](#_Toc362961632)

[1. Background 4](#_Toc362961633)

[1.1 Scope & Purpose 4](#_Toc362961634)

[1.2 Document Target audience 4](#_Toc362961635)

[1.3 Definition & Abbreviation 4](#_Toc362961636)

[1.4 References 4](#_Toc362961637)

[2. Product/Solution Details 5](#_Toc362961638)

[2.1 Product/Solution brief description 5](#_Toc362961639)

[2.2 Target Market/Customers/Users 5](#_Toc362961640)

[2.3 Key goals of Product 5](#_Toc362961641)

[2.4 Product Strategy 5](#_Toc362961642)

[2.5 Stakeholders 5](#_Toc362961643)

[3. Product/Solution Requirements 6](#_Toc362961644)

[3.1 Functional requirements 6](#_Toc362961645)

[3.2 Usability requirements 6](#_Toc362961646)

[3.3 Performance requirements 6](#_Toc362961647)

[3.4 Platform, Environment and Other technical requirements 6](#_Toc362961648)

[3.5 Testing, Compliance and Certification requirements 6](#_Toc362961649)

[3.6 Integration & Interfaces requirements 6](#_Toc362961650)

[3.7 Installation requirements 6](#_Toc362961651)

[3.8 Maintenance and Support requirements 6](#_Toc362961652)

[3.9 Documentation Requirements 6](#_Toc362961653)

[3.10 Training requirements 6](#_Toc362961654)

[3.11 Miscellaneous requirements 6](#_Toc362961655)

[4. Assumptions & Dependencies 7](#_Toc362961656)

[4.1 Assumptions 7](#_Toc362961657)

[4.2 Dependencies 7](#_Toc362961658)

[5. Critical metrics & monitoring 7](#_Toc362961659)

## Background

## Scope & Purpose

## Document Target audience

## Definition & Abbreviation

## References

*<Mandatory: Market Requirement document/ Use cases document>*

## Product/Solution Details

## Product/Solution brief description

## Target Market/Customers/Users

## Key goals of Product

## Product Strategy

*<how to realize the product, what to develop, what to partner, what to buy. Development and integration approach, delivery plan, maintenance and support to customers, >*

## Stakeholders

*<Specific roles and responsibilities with specific names>*

Product Management Head:

Product Technical Manager:

Product Architect:

## Product/Solution Requirements

*<Key sections required are identified below. Please add/delete/modify as required based on the Product/Solution >*

## Functional requirements

*<Following structure can be used to capture each product requirement >*

|  |  |  |
| --- | --- | --- |
| **ID**: | **Name**: | **Priority**: |
| **Description**: |
| **MRD/Use Case Reference**: |
| **Status**: *<Approved / Under Review / Just arrived/Dropped / HOLD> etc.* |
| **Planned Release No. or Version no.** :  |

*<This can be as part of Word document or xls . Please decide based on the comfort & ease of management, but try to capture the following minimum points>*

## Usability requirements

## Performance requirements

## Platform, Environment and Other technical requirements

<Including portability>

## Testing, Compliance and Certification requirements

## Integration & Interfaces requirements

## Installation requirements

## Maintenance and Support requirements

*<Maintenance approach, backward compatibility, 3rd party/partner software dependencies, support debugging/trouble shooting/ logs/ etc>*

## Documentation Requirements

## Training requirements

## Miscellaneous requirements

## Timelines

*<Capture Schedule, Release Plans, aligned as per Market requirements document>*

## Assumptions & Dependencies

## Assumptions

## Dependencies

## Critical metrics & monitoring

*<Define/identify the metrics and aspects that are very critical to product success. Define plan for closely monitoring the same on regular basis (weekly/monthly etc) >*

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